

**ASSEMBLY MEETING MINUTES**  
**JUNE 2, 2008**

**I. Call to Order:** The regular Assembly Meeting of June 2, 2008, was called to order by Mayor Daniel J. O'Hara at 7:30 p.m. The meeting was held in the Assembly Chambers of the Borough Building, Naknek, Alaska.

**II. Roll Call:** Present: Shelby Boothe, Eddie Clark, J.C. Tudor, Bill Hester and Mayor Daniel J. O'Hara.

Excused Absence: Carvel Zimin, Jr. and David Soulak the Borough Manager

Also Present: Treasurer, Allan Ossakow and Tami Johnson, Clerk.

**III. Consent Agenda:** J.C. TUDOR MADE A MOTION TO APPROVE THE CONSENT AGENDA AND SECONDED BY SHELBY BOOTHE, MOTION PASSED UNANIMOUSLY.

**A. Non-Action Agenda**

1. Mayor
2. Manager
3. Police Department
4. Fire Department
5. Lobbyist
6. Pool
7. Library
8. Public Works Department
9. Port Department
10. Planning & Zoning
11. Treasurer
12. Other Reports

**B. Action Items**

1. Minutes of May 5, 2008 – Regular Assembly Meeting: BILL HESTER MADE A MOTION TO APPROVE THE MAY 5, 2008 MINUTES AND EDDIE CLARK SECONDED. MOTION PASSED UNANIMOUSLY.
2. Minutes of May 15, 2008 – Special Assembly Meeting: SHELBY BOOTHE MADE A MOTION TO APPROVE THE MAY 15, 2008 MINUTES AND J.C. TUDOR SECONDED. MOTION PASSED UNANIMOUSLY.

3. Minutes of May 22, 2008 – Special Assembly Meeting: EDDIE CLARK MADE A MOTION TO APPROVE THE MAY 22, 2008 MINUTES AND SECONDED BY J.C. TUDOR. MOTION PASSED UNANIMOUSLY.

4. Finance Report – Check Register – May 2008: Allan Ossakow informed the Assembly that we are going through the conversion, so rather than give you partial reports, none were printed. The Assembly was reassured that finance reports and check registers would be printed for the August meeting.

IV. **Approval of Agenda:** BILL HESTER MADE A MOTION TO APPROVE THE JUNE 2, 2008 AGENDA AS PRESENTED AND SECONDED BY SHELBY BOOTHE. MOTION PASSED UNANIMOUSLY.

V. **Persons to be Heard:**

Isabel Babiak stated she is in the fourth grade and had come up with the idea of a fitness trail/bike path here in Bristol Bay. The trail would start behind the Head Start playground and loop around the big field and go behind the school, go up the hill to the Elder's Home and come down past the pool, NEA and the Post Office. Then it would turn right onto the highway until it gets to Monsen Street across from Naknek Trading. It would be two miles altogether and the fitness portion of the trail would be the part that loops through the school field. This could be used by the kids at school during P.E. and by the community before and after school. These are five reasons why we should have this trail:

1. Exercise to fight obesity and the diabetes epidemic.
2. The access by the elder's home would allow the elder's to use it.
3. Trail will decrease pedestrian traffic on the road.
4. The trail would meet the needs of a lot of different people.
5. It would make the people of Bristol Bay healthier and a fun place to live.

Isabel stated that Yvonne Kopy had helped raised over \$2000.00 in seed money to start the fundraising. Isabel is going to apply to the National Park Service, river and trails conservation assistance program. This program helps with planning and finding sources for funding. Isabel is asking for a formal letter of support for this project from the Borough Assembly to turn in with her application. Lisa Babiak wanted to add that she had spoken with Janice Shilanski in Dillingham and Janice was the force behind the project over in Dillingham and she is going to share her notebook of information with us. Also any letters of support from the community would be greatly appreciated, to go along with the application.

VI. **Communications and Appearance Requests:**

A. Animal Control – Items to Complete Shelter per Vet

**VII. Hearings, Ordinances and Resolutions:**

A. Ordinance No. 2008-06, An Ordinance to Amend Changes to the Bristol Bay Borough Subdivision Regulations, Chapter 18.20, Introduction and First Reading: BILL HESTER MADE A MOTION TO INTRODUCE ORDINANCE NO. 2008-06 AND SET FOR A PUBLIC HEARING AT THE AUGUST 4, 2008 MEETING SECONDED BY SHELBY BOOTHE. Shelby Boothe advised the Assembly to go over this carefully because there are some things in it that make us a lot like Anchorage. MOTION PASSED UNANIMOUSLY.

B. Resolution No. 2008-06, In support of the Fitness/Walkway Path: J.C. TUDOR MADE A MOTION TO APPROVE RESOLUTION NO. 2008-06 SECONDED BY SHELBY BOOTHE AND MOTION PASSED UNANIMOUSLY.

**VIII. Old Business:**

A. Fish Grinder: Joe Harris, Port Foreman was present. He informed the Assembly that Sandor was in the office yesterday and informed him that there are no fish grinder permits being issued. EPA has pulled them all and will not be issuing any new permits this season. A short discussion followed. Joe stated that all the paperwork has been filed with the EPA and Sandor had filed a notice of intent. When the new dock is put in we will look into putting in a second and larger grinder. Shelby Boothe stated we should continue writing letters, expressing our needs and requirements. We have an engineer working on it and will continue forward with the paperwork.

\* B. Internet Connectivity – Ted Petersen: Eddie Clark stated that Ted was on his way but hadn't arrived yet. Dan O'Hara said that Ted could speak later on in the meeting when he shows up.

C. PDC – Lake Camp Road: Shelby Boothe stated that at the last meeting we had instructed the Borough Manager to get with PDC. There is about \$25,000.00 leftover in the Lake Camp project and instructed the Manager to have gravel put on the road out there.

D. PND – Dock Bid: Yvonne Kopy stated that we got commitment from EDA for \$1.7 million dollars. Unfortunately, she had gotten a call today from Brian Alvis who is our grant administrator and the engineer and design portion needs to be closed out first. Allan Ossakow stated he has a call into Dave Soulak and is awaiting a call back concerning this. A short discussion followed. This was added to the Special Meeting Agenda for next week.

E. Community Service Leave: Shelby Boothe stated he thought this was settled at a previous meeting. SHELBY BOOTHE MADE A MOTION TO DEFINE EMPLOYEES ELIGIBLE FOR COMMUNITY SERVICE LEAVE AS PERMANENT FULL TIME AND PERMANENT PART TIME EMPLOYEES. SECONDED BY BILL HESTER MOTION PASSED UNANIMOUSLY.

F. Mikunda, Cottrell & Co. – Audit Services – Confirmation: Allan Ossakow stated that we need to get approval from the Assembly to use Mikunda, Cottrell for our audit. With the conversion, it would be in the best interest of the Borough to use Mikunda, Cottrell. SHELBY BOOTHE MADE A MOTION TO APPROVE MIKUNDA, COTTRELL AS AUDITORS. SECONDED BY EDDIE CLARK. Shelby Boothe stated he would like to see a time and materials cost, it can't be an open ended contract. With the conversion it will probably be the same as last year, but after this year the cost should go way down as in years past, around \$17,000–\$18,000 range. MOTION PASSED UNANIMOUSLY.

G. SAVEC: Shelby Boothe stated that \$20,000.00 is in the budget. This is not due to be paid until July 1, 2008 and instructed Allan of this.

H. Borough Manager Position: Dan O'Hara stated that the advertisement on this will go out tomorrow.

I. Camai: Allan Ossakow informed the Assembly that of the \$150,000.00, \$100,000.00 has been paid to Camai. A short discussion followed. Allen was instructed to pay Camai the remaining \$50,000.00 owed them, as it had been budgeted for.

\* B. Internet Connectivity – Ted Petersen: Since the last meeting Ted had visited all the sites for wireless connection to bring all the Borough facilities together. The bottom line cost would be \$29,000.00, with room to expand and possibly could be less. When asked how much lead time he would need for hardware, Ted's response was 10-14 days. A short discussion followed. The Assembly decided to wait until after fishing. The Assembly asked Ted to get a proposal to the Assembly for the August meeting.

**IX. New Business:**

A. Adopt Pay Plan: The new Step Classification for hourly and salaried employees reflects the 4% increase which the Assembly approved at the May 5, 2008 meeting under Ordinance No. 2008-03. SHELBY BOOTHE MADE A MOTION TO APPROVE THE NEW STEP CLASSIFICATION EFFECTIVE 7-01-2008 AND SECONDED BY BILL HESTER. MOTION PASSED UNANIMOUSLY.

B. Medical Insurance: Shelby Boothe stated that since Dave Soulak was not here, it was decided to include this on the agenda for the special meeting on 6-11-08.

C. Northrim Bank

1. Authorization to Release Information;

2. Certificate of Authority and Master Signature Card; Allan

Ossakow informed the Assembly that this is basically authorizing opening an account with Northrim Bank and who will be on the signature card. It was decided to have the Borough Manager as the authorizing authority.

D. Board of Equalization: Shelby Boothe stated we will have the B.O.E. meeting 30 minutes before the special meeting on 6-11-08, which would be 7:00 p.m.

**X. Assembly Member Comments:**

J.C. Tudor mentioned only for conversation purposes, in years past we've had difficulty in getting a Borough Manager and right now we are under the weak mayor system. He is not too sure we shouldn't change our form of government to the strong mayor system, like Anchorage has. The person elected as Mayor is the Borough Manager and we pay \$80,000.00 a year for the term of office they are elected for. This is just food for thought.

Bill Hester had a comment concerning the dog pound. He missed the workshop about the dog pound. Is the Vet the only one that can inspect it? It seems he's being a little stringent about it. We are treating the dogs better than some of the conditions our residences have. He has a problem with that. He wanted to point out that the vet didn't want to have anything to do with the dog pound in the beginning and now he thinks we're building it for him.

J.C. Tudor mentioned he's not too sure we shouldn't delete the animal control ordinance and the Borough pays for all spay and neuter's.

Eddie Clark stated that we need to get control it's getting ridiculous. Also, Dr. Weaver is the second dog vet person in our community and we should ask him if he can sign off on this, or if he has any suggestions. We should ask him.

Shelby Boothe had a couple comments, we got a fax from Kelly Lucas wanting to change the name on his insurance from his name to Naknek Camai Dental, LLC and this is something the Manager can do. It took a year to renew his last lease so

he is starting early this time. He can legally change the lease for insurance purposes to his business name. Shelby wanted to make sure for the special meeting on the agenda to include: the dock property expansion, health care insurance for the employees, dock expansion bids, contract administrator for the dock and the Manager position.

**XI. Adjournment:** BY GENERAL CONSENSUS THE MEETING WAS  
ADJOURNED AT 9:04 P.M.

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Daniel J. O'Hara, Mayor

ATTEST:

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Tami M. Johnson, Clerk