

**SPECIAL ASSEMBLY MEETING MINUTES**  
**AUGUST 13, 2007**

I. Call to Order: The Special Assembly Meeting was called to order at 7:07 p.m. by Assembly President Carvel Zimin, Jr. The meeting was held in the Assembly Chambers of the Borough Building, Naknek, Alaska.

II. Roll Call: Present: Assembly Members Shelby Boothe, Eddie Clark, Russell Phelps, Bill Hester and Carvel Zimin, Jr. Dan O'Hara arrived at 8:04 p.m.

Also present: Borough Clerk Betty Bonin.

III. Business: Interim Manager Selection: SHELBY BOOTHE MOVED TO GO INTO EXECUTIVE SESSION TO DISCUSS THE MANAGER'S POSITION. BILL HESTER SECONDED THE MOTION AND IT PASSED UNANIMOUSLY. The Assembly went into Executive Session at 7:10 p.m. and reconvened at 7:45 p.m. With the same members in attendance. Assembly President Zimin stated they Discussed the manager's job and NO ACTION WAS TAKEN.

Carvel Zimin, Jr. stated they had a letter of resignation from Dave Soulak and discussed it on the phone with him this evening. The Assembly has decided to put the manager's job on "hold" at this time. They wanted to give Dave Soulak three months of unpaid leave to see if he can get his health problems taken care of. They will know by November.

BILL HESTER MADE A MOTION TO PUT DAVE SOULAK'S LETTER OF RESIGNATION ON HOLD AND GRANT MR. SOULAK THREE MONTHS OF UNPAID LEAVE UP TO THREE MONTHS. EDDIE CLARK SECONDED THE MOTION. It was understood that if Dave can come back earlier that he could. MOTION PASSED UNANIMOUSLY.

During the discussion with Dave Soulak, he recommended Shelby Boothe act as Interim manager in his absence. Carvel Zimin, Jr. stated the Assembly had to be unanimous in voting or it couldn't happen. BILL HESTER MADE A MOTION TO APPOINT SHELBY BOOTHE AS INTERIM MANAGER UP TO THREE MONTHS. RUSSELL PHELPS SECONDED THE MOTION AND IT PASSED UNANIMOUSLY WITH SHELBY BOOTHE ABSTAINING.

BILL HESTER MADE A MOTION TO COMPENSATE SHELBY BOOTHE \$7000 PER MONTH UP TO THREE MONTHS DURING THE ABSENCE OF

DAVE SOULAK AND INCLUDE A LEAVE PACKAGE OF 24.75 LEAVE PER MONTH. EDDIE CLARK SECONDED THE MOTION AND IT PASSED UNANIMOUSLY WITH SHELBY BOOTHE ABSTAINING FROM VOTING.

The Assembly directed Betty Bonin to pull all advertising at this time.

It was understood by all that Shelby Boothe would not be enforcing his duties as an assembly member during this time as acting manager.

Fred Pike asked about the conflict between Department Head and Acting Manager? There will be no evaluations during this time and there is currently an employment waiver on file. There will be no change in Personnel during the Interim. There are two jobs being advertised at this time and the Assembly can have their input on whoever applies since the Borough Clerk's job was one of them.

BILL HESTER MADE A MOTION TO REFRESH MR. BOOTHE'S WAIVER WITH THE UNDERSTANDING HE HAS GONE FROM ASSEMBLY MEMBER TO INTERIM BOROUGH MANAGER. RUSSELL PHELPS SECONDED THE MOTION. Shelby Boothe will ask the Attorney just to be on the safe side and he would feel more comfortable is this was passed. MOTION PASSED WITH SHELBY BOOTHE ABSTAINING.

Dan O'Hara arrived at 8:04 p.m. Carvel Zimin, Jr. updated Mayor Dan O'Hara on what happened before he arrived. If Dave Soulak does not come back, Shelby Boothe will step down.

- IV. Adjournment: BILL HESTER MOVED FOR ADJOURNMENT AT 8:10 P.M. AND IT WAS SECONDED BY RUSSELL PHELPS. MOTION PASSED UNANIMOUSLY.

ATTEST:

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Daniel J. O'Hara, Mayor

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Betty J. Bonin, CMC, Borough Clerk