

**SPECIAL ASSEMBLY MEETING MINUTES**  
**TUESDAY, SEPTEMBER 22, 2009**

**I. Call to Order**

The Special Assembly meeting of September 22, 2009 was called to order by Mayor Dan O'Hara at 1:03 p.m. The meeting was held in the Assembly chambers of the Borough Building in Naknek, Alaska.

**II. Roll Call**

Present: Shelby Boothe, Carvel Zimin Jr., Bill Hester, Eddie Clark, & Dan O'Hara.

Absent: J.C. Tudor

Also Present: Marv Smith, Manager and Tami Johnson, Borough Clerk

**III. Business to Discuss: Personnel**

Marv stated that he is trying to hire and he is having a hard time getting them to accept the pay scale. He would like to take the Community Development Coordinator position and move it up to scale SL where it now sits at SI. He would like to move the Finance Officer to SM. There was a discussion about meetings with the Community Development Coordinator candidate and his salary expectations. Marv gave an update on the interviews for the Finance Director position. Marv would like leeway in negotiating the salaries for candidates. Marv would like to keep the current Financial Officer on after a new one is hired to keep him doing the close out for fiscal year 08/09 and get the Borough through the audit. This will enable the new person to concentrate on the current fiscal year and have less of a work load and able to learn their job better. Currently the Borough is not ready for the audit because the Finance Director had to rebuild a whole year and is just now up to September of last year. The current Finance Director was asked to give an hourly rate that they will work for until this is done. He is asking for \$65.00 an hour, and if he is here in Bristol Bay, travel expenses, per diem of \$45.00 a day, a vehicle to drive and housing at the EMS bunkhouse. Eddie Clark asked how long this would last. Marv stated they are trying to get the audit done on December 1<sup>st</sup>. There was a discussion of salary, hourly pay scales, and classifications. SHELBY MOVED TO RECLASSIFY COMMUNITY DEVELOPMENT COORDINATOR TO SJ AND KEEP

THE PLANNING SPECIALIST/GRANT WRITER POSITION AT SI. THE MANAGER CAN HIRE UP TO STEP SEVEN. BILL HESTER SECONDED. MOTION CARRIED UNANIMOUSLY. There was a discussion regarding contracting current Financial Officer. BILL HESTER MOVED TO ALLOW THE MANAGER AT HIS DISCRETION TO DEAL WITH THE FINANCE OFFICER IN THE PRESENT SITUATION AS DISCUSSED WITH A CAP OF \$25,000 FOR TWO MONTHS. CARVEL ZIMIN JR. SECONDED. MOTION CARRIED UNANIMOUSLY.

Shelby pointed out that he doesn't want to change the pay scale for the Financial Officer until the qualifications of the candidates are looked at. Dan O'Hara stated he would like to see the raw fish tax revenues at the October meeting.

**IV. Persons to be Heard**

None

**V. Adjournment**

BY GENERAL CONSENSUS THE MEETING WAS ADJOURNED AT 1:30 P.M.

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Dan O'Hara, Mayor

ATTEST:

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Tami Johnson, Clerk